

Job Description

Job Title	Financial Controller (full time)
Reports to	Chief Financial Officer
Department	Finance
Location	Sawston (near Cambridge)

Who we are

Echion is a world-leading battery technology developer based in Cambridge. We have developed advanced materials enabling the next-generation superfast charging batteries. This enables a fundamental rethink of how products are designed and used, from industrial e-mobility applications, consumer electronics, and more.

It's a fantastic time to join Echion. The company is now successfully trading with its flagship XNO® product. We have big commercial ambitions and a super exciting roadmap of new products to develop.

We're looking for like-minded people to be part of our journey towards a successful future. Learn more at www.echiontech.com.

Job Summary

We are recruiting a collaborative, effective and motivated Financial Controller to manage the day-to-day operational accounting and treasury functions (including 1 team member), ensuring that the finance team continues to provide best-in-class support to the business as it grows. This role will maintain efficiency of processing and reporting as the business grows, while ensuring a robust control environment. This role covers both the UK company and overseas subsidiaries, including managing overseas service providers and monthly consolidation of subsidiary data into the management accounts.

This is an exciting opportunity for a qualified accountant to work in a vibrant commercial scale-up business, where we offer challenge and development within a supportive environment.

Key Responsibilities

1. Line management of 1 team member and management of operational finance function.
2. Initial preparation of monthly management accounts to agreed timelines, including consolidation of overseas subsidiaries and preliminary commentary, within required timelines.
3. Oversight of purchase/sales order processing process and outputs and of payroll processing function.
4. Managing relationships and ensuring flow of information between Echion and external partners, including payroll processing, VAT returns, annual audit, R&D tax returns, overseas service providers etc

5. Treasury management of cash and currency, including short-term cash-flow forecasting and preparation of payments for approval by Management Team.
6. Ensuring that external reporting timelines are met (UK and overseas)
7. Providing support on projects including grants (application and claims)
8. Working with external accountants and Echion's finance team to deliver audited accounts and corporation tax returns, including R&D Tax Credit claims, within four months of the year end.
9. Working with the CFO to review, improve and implement control and process improvements throughout the finance function and into the wider business.

Education & Qualifications required	<ul style="list-style-type: none"> • Qualified Chartered Accountant (ACA, ACCA or equivalent) with 2-5 years PQE
Experience required	<ul style="list-style-type: none"> • 2-5 years of relevant post-qualification experience in a commercial business • Experience producing management accounts • Cashflow forecasting and management • Experience of preparing (or reviewing) statutory accounts • Previous consolidation experience would be beneficial
Skills & knowledge required	<ul style="list-style-type: none"> • Highly numerate and analytical • High level of Excel skills • Comfortable with various software packages (ideally including Xero and/or Sage Intacct) • Willing to engage with new tools to find more efficient working practices
Success factors for the role	<ul style="list-style-type: none"> • Ability to prioritise and manage deadlines • Motivated and conscientious, taking ownership of tasks and having pride in producing consistent, high-quality work • Open and collaborative; an excellent team player • Excellent communication skills at all levels with internal and external stakeholders. • Interested in development and growth; both of the company and of themselves
Other key information	<ul style="list-style-type: none"> • The post-holder must be within commutable distance of Sawston, Cambridge.
Our values	Pragmatic Collaborative Customer Focused Engaged Enterprising Reliable Excellence

What we offer

- Competitive salary
- Private Health Insurance
- Income Protection Scheme
- Life Assurance Scheme
- Employee Assistance Programme
- Shopping discounts platform
- Dynamic, cross-functional working environment
- 27 days annual leave plus UK bank holidays (full time)
- Options to buy additional holiday
- Company pension plan